



To be completed by TAAG staff:			
Program ID:	_____		
Form Code: <b>PIF</b>	Version: <b>A</b>	Series #: _____	Seq. #: _____

**Program/Activity/Event Information Form**  
Process Evaluation: Programs for Physical Activity

(Use this form to document TAAG Physical Activity Programs, Activities and Events)

1. Name of Program/Activity/Event: \_\_\_\_\_
2. Location: \_\_\_\_\_
  - a. School ID(s): \_\_\_\_\_
  - b. Was the location a community or a school site? (*circle one*)
    - A. Community
    - B. School
    - C. Both
- 3.a. Series Start Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_  
mm dd yy                      3.b. Series End date: \_\_\_\_/\_\_\_\_/20\_\_\_\_  
mm dd yy
4. Number of times meets per week: \_\_\_\_\_
5. Time of day: (*check all that apply*)
  - a.  Morning
  - b.  Lunch-time
  - c.  After school
  - d.  Other, please specify: \_\_\_\_\_
6. According to the PPA MOP definitions (see below) would you classify this as a: (*circle one*)
  - A. Program
  - B. Activity
  - C. Event
7. Is this program, activity or event new or existing/modified? (*circle one*):
  - A. New
  - B. Existing/Modified
8. Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Definitions:**

### **PPA Program:**

1. It meets at a minimum 3 times in a school term, preferably at least once per week for at least 3 weeks
2. Each session is at least 30 minutes long and focuses on MVPA
3. The sessions are linked in some way around a physical activity or theme
4. It occurs during non-class times (before school, during lunch period, after school or weekends, summer or other school breaks).
5. The PA is presented in a format in which it is assumed that if a student signs-up or registers, he/she plans to participate throughout the scheduled program period.
6. It is working towards meeting the TAAG Standards for Quality PA Programs (This includes 50% MVPA)
7. Ongoing programs in the community or school without any TAAG involvement should not be counted

### **PPA Activity**

1. Sessions could be less than 30 min. in length and must focus on MVPA.
2. It occurs on some regular basis (typically weekly)
3. Students may drop in. Pre-registration is not needed
4. It is supervised by an adult
5. It occurs during non-class times (before school, during lunch period, after school or weekends, summer or other school breaks)
6. Ongoing activities in the community or school without any TAAG involvement should not be counted

### **PPA Event**

1. It is organized as a one-time
2. The event lasts at least 30 minutes
3. Events are not linked in any way
4. The event focuses on a physical activity or a physical activity theme
5. It occurs during non-class times (before school, during lunch period, after school or weekends, summer or other school breaks)
6. Ongoing events in the community or school without any TAAG involvement should not be counted